

ECOTIMEPRINT ETA3

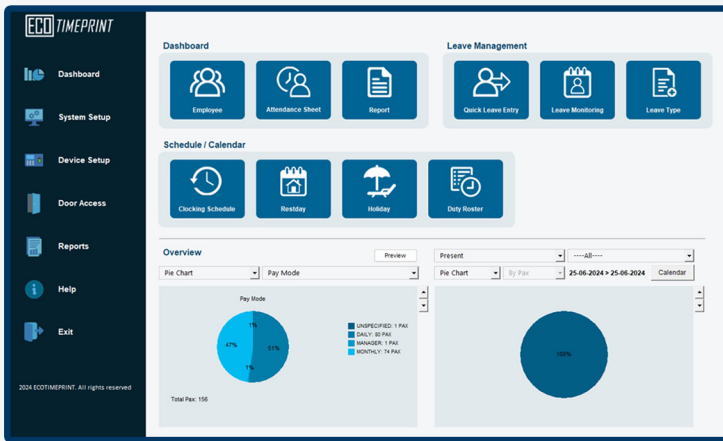
Time Attendance System

Refined Efficiency, Redefined Solutions



ECOTIMEPRINT ETA3 Time Attendance System designed for easy navigation and user-friendly accessibility, yet blending with advanced features and comprehensive time attendance calculations and reporting.

Highlighted Features



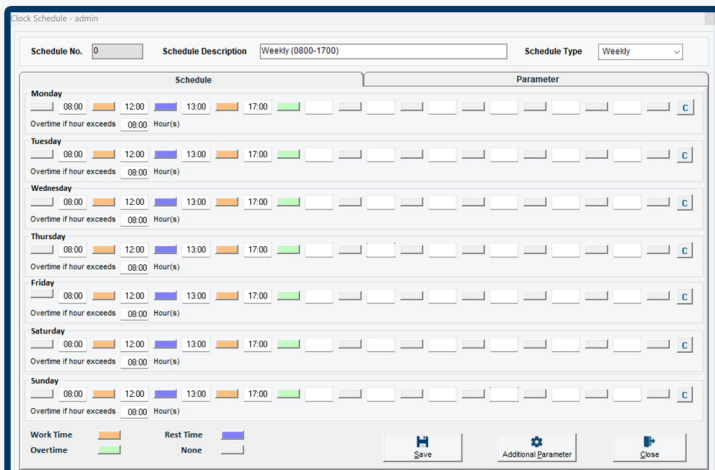
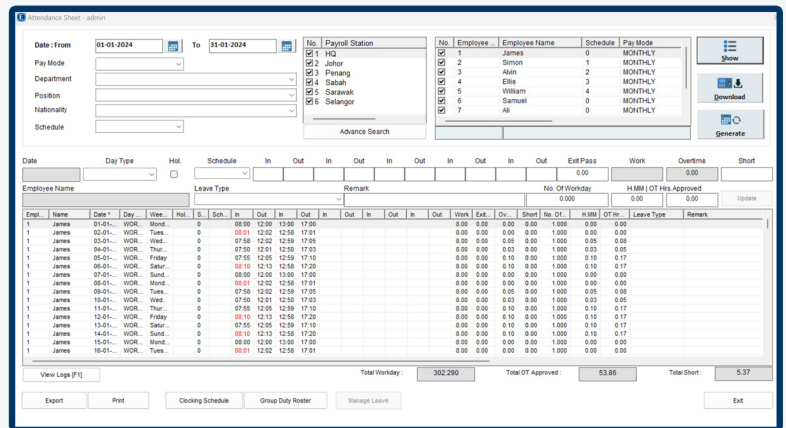
Enhanced User Interface

- **Modern Design:** The interface boasts a simple and modern design, making it visually appealing and easy to use.
- **Improved Icons:** Clear and intuitive icons help users quickly navigate through the system.
- **Easy Accessible:** Frequently used functions positioned at the top in ascending order of use, ensuring quick and easy access.

Attendance Sheet



- **Detailed Overview:** Easily view all essential attendance details, including work hours, overtime, late in, early out
- **Quick Search:** Use the quick search bar to find specific records by employee name, date, department, etc...
- **Reporting & Export:** Export data to various formats (Text, Excel, CSV, XML) for reporting and third party software.



Clocking Schedule and Working Shift

- **Color-Coded Setup:** Easy setup with click and drop color indicator for work, rest time & overtime.
- **Intelligent Shift:** Automatically detect and assign shifts based on employee clock-in and clock-out times, eliminating the need for manual duty roster updates.
- **Rounding Parameters:** Adjust rounding parameters to round work time, overtime, and short according to company policies.

Leave Monitoring - admin

* Click "New Period Monitoring" to create a new leave monitoring. Double click on select row to "Edit" leave monitoring.

Employee Name: James (1) Date Confirmation:
 Position: Manager Department: Human Resources

Period	Leave Type	B/F	Leave Earn	Adj. Leave	Total Leave Entitle	Leave Taken	Balance	Remarks
01-01-2024 to 31-12-2024	ANNUAL LEAVE	2,000	14,000	0,000	16,000	6,000	10,000	

New Leave Monitoring Delete Leave Monitoring Generate Leave Monitoring

Trans. Type: Leave Taken Start Date: End Date: No. Of Days: Reason: Add

No.	Trans. Type	Start Date	End Date	No. Of Days	Reason	Add User	Add Date
1	Leave Taken	20-01-2024: Sat	20-01-2024: Sat	1,000		admin	26-06-2024
2	Leave Earn	01-01-2024: Mon	01-01-2024: Mon	14,000		admin	27-06-2024
3	Leave Taken	16-02-2024: Fri	16-02-2024: Fri	1,000		admin	05-07-2024
4	Leave Taken	14-03-2024: Thu	15-03-2024: Sat	3,000		admin	05-07-2024
5	Leave Taken	10-05-2024: Fri	10-05-2024: Fri	1,000		admin	05-07-2024

Generate Print Auto Generate Leave Import Leave Leave Parameter Exit



Leave Monitoring

- **Individual Leave Balances** : Set up and track each employee's total leave balance, including annual leave, sick leave, and other types of leave.
- **Leave History**: View detailed leave history for each employee, including dates, leave types, and remaining balances.
- **Leave Entitlement Generate**: Generate leave balances automatically based on each employee's date of joining.

Comprehensive Reports



- **In-depth Reports**: With over 20 different types of reports available, effortlessly track and analyze attendance data, including daily attendance, work, overtime, short across different day types including normal workdays, holidays, and rest days.
- **Export to Multiple File Formats**: The reports can be exported to various file formats such as Excel, PDF, txt files, etc...
- **Movement Activities Report**: View all attendance logs to track employee in and out movements, which is suitable for door access use.

ECO COMPANY
Electronic Time Card
(01-01-2024 To 31-01-2024)

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Name: James (1), Payroll ID: A001

Date	Day Type	Hol	Weekend	In	Out	In	Out	In	Out	In	Out	In	Out	Exit Pass	WORK	Overtime	Short	No. Of Workday	OT Hrs. Approved	Leave			
01-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
02-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
03-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
04-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
05-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
06-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
07-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
08-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
09-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
10-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
11-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
12-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
13-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
14-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
15-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
16-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
17-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
18-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
19-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
20-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
21-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
22-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
23-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
24-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
25-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
26-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
27-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
28-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
29-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
30-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
31-01-2024	WorKday			08:00	17:00	08:00	17:00								08:00	09:00	09:00	1,000	0.00				
																			ANNUAL LEAVE		1,000		
Day Type		Days	Present	Absent	Exit Pass	WORK	Overtime	Short	No. Of Workday	OT Hrs. Approved	RR Adj	OT Hour									Leave		No. Of Days
Workday		31	30			240:00	2:25		30,000	2:25		2.44											
Holiday																							
Sabbatical																							
Otday																							
Total		31	30			240:00	2:25		30,000	2:25		2.44											

** Underline indicates Amendment. ** Red Bold indicates Late In or Early Out.

Checked By : Confirmed By : Approved By :

Other Features



Door Access Control & Real Time Monitor

- **Door Access Control**: Setting specific time zones for users in the terminal. Ensures that employees can only access designated terminal during their assigned time period.
- **Real-Time Monitoring**: Keep track of employee IN and OUT Movement using terminal with antipassback function.



Server/Client Database Management

- **Optimized Performance**: With MySQL database, it provides optimized performance for handling large volumes of data.
- **Centralized Database**: Manage attendance data with a centralized database connection via hostname or IP address



Auto Download/Export

- **Auto Download**: Automatically fetch attendance data from connected terminals at predefined time, Ensuring that you always have the most up-to-date records
- **Auto Export**: Allows schedule regular exports of attendance data to specific destination path at specific times.



System User Management

- **Manage System Users**: Assign unique usernames and passwords to ensure secure access to the system.
- **Granular Control**: Set detailed permissions for each user, including view-only access, edit rights, and administrative privileges.