



Schedu. information sheet

Date		2024-08-01 ~ 2024-08-31																				Remark:Scheduling:1-10 Shifts,25-leave,26-business trip,empty/0-holidays;												
ID	Name	Dept.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
			Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
4	David	Not Set1	1	1				1	1	1	1			1	1	1	1	1				1	1	1	1			1	1	1	1	1		
5	Alvin	Not Set1	1	1				1	1	1	1	1			1	1	1	1	1			1	1	1	1	1			1	1	1	1	1	



Attendance summary

Date 2024-08-01 ~ 2024-08-31																						
ID	Name	Dept.	Working hours		Late		Early		Overtime		Attend(Standard/Actual)	Absences	Leave	Business trip	Additional wage			Reduced wage			Real Pay	Remark
			Standard	Actual	Frequency	Min	Frequency	Min	Normal	Special					Tagging	OT	Allowance	Late/Early	Casual leave	Deduction		
4	David	Not Set1	176:00	163:47	2	4	4	9	00:00	44:14	22/21	1.0	0.0	0.0								
5	Alvin	Not Set1	176:00	159:35	7	25	0	0	00:00	46:28	22/21	1.0	0.0	0.0								



Attend. Logs

Date2024-08-01 ~ 2024-08-31																														
ID4				NameDavid								Dept.								Not Set1										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
08:00	07:51	07:56	07:56		08:00	07:56	08:02	07:52	07:57	08:02	07:52	08:00	07:58	07:58	07:57			07:50	07:57	07:57	07:29	07:56			08:02	07:54	07:51	07:48	07:56	
12:01	12:02	12:05	12:04		12:04	11:56	12:03	12:01	12:01	12:01	11:58	12:00	12:00	11:59	12:11			12:01	12:25	12:03	12:12	12:05			12:08	12:04	12:06	12:05	12:02	07:52
12:58	12:31	12:57	12:58		12:27	12:54	12:59	12:59	12:52	12:11	12:57	12:46	12:50	12:53	12:53			12:58	17:29	13:00	12:52	12:58			12:56	12:54	12:58	12:54	12:58	12:21
17:03	17:12	17:14	19:30		17:58	16:58	13:04	17:01	17:24	17:28	15:58	17:05	17:08	17:07	17:05			17:30	18:00	17:25	17:19	17:24			17:21	17:28	17:06	18:20	17:06	
					21:00		17:03				17:00																			
ID5				NameAlvin								Dept.								Not Set1										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
07:56	07:51	07:56	07:56	07:58	08:08	07:56	07:59	08:01	07:57	07:49	07:52	08:02	08:02	07:58	07:57			07:56	07:57	07:57		07:56			07:56	07:54	07:51	07:53	07:56	07:58
12:02	12:02	12:06	12:04	12:01	12:57	12:08	12:02	12:08	12:06	11:58	11:56	12:09	12:04	12:53	12:00			12:01	12:25	12:03		12:05			12:08	12:04	12:06	12:05	12:02	
12:59	12:58	12:57	12:58	12:59	17:27	13:02	13:03	12:59	12:56	12:59	12:57	13:07	12:58	17:09	17:05			12:58	12:59	13:00		12:58			12:56	12:55	12:58	12:56	12:58	
17:03	17:12	17:14	19:30	17:15	21:00	17:12	17:03	17:04	16:59	17:28	17:46	17:09	17:03					17:31	17:30	17:45		17:24			17:23	17:28	21:44	18:21	17:06	



Abnormal

Date 2024-08-01 ~ 2024-08-31

ID	Name	Dept.	Date	Time1		Time2		Late time	Early time	Total	Remark
				In	Out	In	Out				
4	David	Not Set1	2024-08-05	Missed	Missed	Missed	Missed	0	0	0	
4	David	Not Set1	2024-08-07	07:56	11:56	12:54	16:58	0	6	6	
4	David	Not Set1	2024-08-08	08:02	12:03	12:59	17:03	2	0	2	
4	David	Not Set1	2024-08-12	07:52	11:58	12:57	17:00	0	2	2	
4	David	Not Set1	2024-08-15	07:58	11:59	12:53	17:07	0	1	1	
4	David	Not Set1	2024-08-20	07:57	12:25	Missed	18:00	0	0	0	
4	David	Not Set1	2024-08-26	08:02	12:08	12:56	17:21	2	0	2	
5	Alvin	Not Set1	2024-08-06	08:08	12:04	12:57	21:00	8	0	8	
5	Alvin	Not Set1	2024-08-07	07:56	12:08	13:02	17:12	2	0	2	
5	Alvin	Not Set1	2024-08-08	07:59	12:02	13:03	17:03	3	0	3	
5	Alvin	Not Set1	2024-08-09	08:01	12:08	12:59	17:04	1	0	1	
5	Alvin	Not Set1	2024-08-13	08:02	12:09	13:07	17:09	9	0	9	
5	Alvin	Not Set1	2024-08-14	08:02	12:04	12:58	17:03	2	0	2	
5	Alvin	Not Set1	2024-08-15	07:58	Missed	12:53	17:09	0	0	0	
5	Alvin	Not Set1	2024-08-16	07:57	12:00	Missed	17:05	0	0	0	
5	Alvin	Not Set1	2024-08-22	Missed	Missed	Missed	Missed	0	0	0	



Attend. Report

Date 2024-08-01 ~ 2024-08-31

Dept.	Not Set1					Name	David		
Date	2024-08-01 ~ 2024-08-31					ID	4		
Absences (Day)	Leave (Day)	Business s trip	Attend ance	OT		Late		Early	
				Normal	Special	Frequency	Min	Frequency	Min
1.0	0.0	0.0	21.0	00:00	44:14	2	4	4	9

Dept.	Not Set1					Name	Alvin		
Date	2024-08-01 ~ 2024-08-31					ID	5		
Absences (Day)	Leave (Day)	Business trip	Attendance	OT		Late		Early	
				Normal	Special	Frequency	Min	Frequency	Min
1.0	0.0	0.0	21.0	00:00	46:28	7	25	0	0

Dept.						Name			
Date						ID			
Absences (Day)	Leave (Day)	Business trip	Attendance	OT		Late		Early	
				Normal	Special	Frequency	Min	Frequency	Min
0.0	0.0	0.0	0.0	00:00	00:00	0	0	0	0

All Report						
Date/Week	Time1		Time2		OT	
	In	Out	In	Out	In	Out
1/Thu	08:00	12:01	12:58	17:03		
2/Fri	07:51	12:02	12:31	17:12		
3/Sat					07:56	17:14
4/Sun					07:56	19:30
5/Mon	Missed	Missed	Missed	Missed		
6/Tue	08:00	12:04	12:57	21:00		
7/Wed	07:56	11:56	12:54	16:58		
8/Thu	08:02	12:03	12:59	17:03		
9/Fri	07:52	12:01	12:59	17:01		
10/Sat					07:57	17:24
11/Sun					08:02	17:28
12/Mon	07:52	11:58	12:57	17:00		
13/Tue	08:00	12:00	12:46	17:05		
14/Wed	07:58	12:00	12:50	17:08		
15/Thu	07:58	11:59	12:53	17:07		
16/Fri	07:57	12:11	12:53	17:05		
17/Sat						
18/Sun						
19/Mon	07:50	12:01	12:58	17:30		
20/Tue	07:57	12:25	Missed	18:00		
21/Wed	07:57	12:03	13:00	17:25		
22/Thu	07:29	12:12	12:52	17:19		
23/Fri	07:56	12:05	12:58	17:24		
24/Sat						
25/Sun						
26/Mon	08:02	12:08	12:56	17:21		
27/Tue	07:54	12:04	12:54	17:28		
28/Wed	07:51	12:06	12:58	21:44		
29/Thu	07:48	12:05	12:54	18:20		
30/Fri	07:56	12:02	12:58	17:06		
31/Sat					07:52	12:21

Date/Week	Time1		Time2		OT	
	In	Out	In	Out	In	Out
1/Thu	07:56	12:02	12:59	17:03		
2/Fri	07:51	12:02	12:58	17:12		
3/Sat					07:56	17:14
4/Sun					07:56	19:30
5/Mon	07:58	12:01	12:59	17:15		
6/Tue	08:08	12:04	12:57	21:00		
7/Wed	07:56	12:08	13:02	17:12		
8/Thu	07:59	12:02	13:03	17:03		
9/Fri	08:01	12:08	12:59	17:04		
10/Sat					07:57	16:59
11/Sun					07:49	17:28
12/Mon	07:52	12:04	12:57	17:46		
13/Tue	08:02	12:09	13:07	17:09		
14/Wed	08:02	12:04	12:58	17:03		
15/Thu	07:58	Missed	12:53	17:09		
16/Fri	07:57	12:00	Missed	17:05		
17/Sat						
18/Sun						
19/Mon	07:56	12:01	12:58	17:31		
20/Tue	07:57	12:25	12:52	17:30		
21/Wed	07:57	12:03	13:00	17:45		
22/Thu	Missed	Missed	Missed	Missed		
23/Fri	07:56	12:05	12:58	17:24		
24/Sat						
25/Sun						
26/Mon	07:56	12:08	12:56	17:23		
27/Tue	07:54	12:04	12:55	17:28		
28/Wed	07:51	12:06	12:58	21:44		
29/Thu	07:53	12:05	12:56	18:21		
30/Fri	07:56	12:02	12:58	17:06		
31/Sat					07:58	14:53

[illegible]